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REPUBLIC OF KENYA

***BOMET COUNTY GAZETTE
SUPPLEMENT***

ACTS, 2014

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**THE BOMET COUNTY OFFICE OF THE COUNTY ATTORNEY
ACT, 2014**

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**THE BOMET COUNTY OFFICE OF THE COUNTY ATTORNEY
ACT, 2014**

(No. 7 of 2014)

[Date of Assent: 21st July 2014]

[Date of Commencement: 21st July 2014]

AN ACT of the County Assembly to make provision for the establishment of the office of County Attorney, its functions and powers; to provide for appointment, the discharge of duties and the exercise of powers of County Attorney and for connected purposes.

ENACTED by the County Assembly of Bomet, as follows—

PART I—PRELIMINARY

Short title and
commencement.

1. This Act may be cited as the Office of the County Attorney Act, and shall come into operation upon assent by the Governor.

Interpretation.

2. In this Act, unless the context otherwise requires—

“County Public Seal” means the seal as shall be determined by an Act of the County Assembly;

“Government” means the County Government of Bomet;

Application.

3. This Act shall apply to the County Attorney and subordinate officers who perform or discharge legal functions and such other duties as may be assigned to them in the Office of the County Attorney.

**PART II—ESTABLISHMENT OF THE OFFICE OF
COUNTY ATTORNEY, FUNCTIONS
AND ADMINISTRATION**

County Attorney.

4. (1) There is established the office of County Attorney.

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(2) The County Attorney shall be nominated by the Governor and with the approval of the County Assembly, appointed by the Governor on such terms as the Governor may, with advice from the County Public Service Board, determine.

(3) A person shall be qualified for appointment as a County Attorney if such person—

- (a) is a citizen of Kenya;
- (b) holds a degree in law from a university recognized in Kenya or its equivalent;
- (c) is an Advocate of the High Court of Kenya;
- (d) has had at least seven years' relevant professional experience;
- (e) has a valid practising certificate; and
- (f) meets the requirements of leadership and integrity set out in Chapter Six of the Constitution.

Functions of the
County Attorney.

5. (1) The County Attorney—

- (a) is the principal legal adviser to the County Government;
- (b) shall be responsible for drafting and publication of legislative proposals for the county Executive and advising the County Government and its agencies on legislative and other legal matters;
- (c) shall be responsible for negotiating, drafting, vetting and interpreting local and international documents, agreements and interpreting international treaties for and on behalf of the County Government and its agencies;

- (d) shall represent the County Government in court in any legal proceedings arising from county legislation or any other legislation to which the County Government is a party or has interest, other than criminal proceedings;
- (e) shall handle public interest litigation and represent any member of the public in matters that the Governor or the County Attorney deems to be of public interest;
- (f) shall prosecute with the approval and concurrence of the Director of Public Prosecutions offences resulting from the county legislations in county courts or any other tribunal as the case may be;
- (g) shall be responsible for advising all government departments and agencies of the county on legislative and other legal matters;
- (h) shall be responsible for advising the County Government on all matters relating to the Constitution, national legislations, county legislations, international law, human rights, consumer protection and legal aid; and
- (i) shall be the link between the County Government, other county governments and the National Government on legal matters and shall do so in liaison with the office of the Council of Governors and the Attorney-General of the Republic of Kenya.
- (j) shall undertake legal audits to ensure that all county and national legislations that are applicable in the county are complied with or enforced;
- (k) shall be the custodian of county public seal, contracts and other legal instruments of the county;

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- (l) shall maintain county property register;
- (m) shall advise the government and its agencies on corporate governance;
- (n) shall be responsible for all registration services at the county;
- (o) shall be responsible for all insurance matters; and
- (p) shall perform any other function conferred on the office by an Act of County Assembly, national legislations or by the Governor as may be necessary for the effective discharge of the duties and the exercise of the powers of the County Attorney.

(2) The County Attorney shall promote, protect and uphold the rule of law and defend the public interest.

(3) The powers of the County Attorney may be exercised in person or by subordinate officers acting in accordance with the general or special instructions of the County Attorney.

(4) In the execution of the functions conferred by this Act, the County Attorney shall provide efficient and professional legal services to the County Government and the public for the purpose of facilitating, promoting and monitoring the rule of law, the protection of human rights and democracy and in accordance with the Constitution.

Powers of the County
Attorney.

6. (1) The County Attorney shall, in discharging his functions under this Act, have the power to—

- (a) with leave of the court or tribunal, appear at any stage of proceedings, appeal, execution or any incidental proceedings before any court or tribunal where the subject matter before the court is touching on the county government or where county government has interest or tribunal;

- (b) require any officer in the county public service to furnish any information in relation to any matter which is the subject of legal inquiry;
- (c) require any officer in the public service to explain any matter which is the subject of litigation by or against the County Government.

(2) The County Attorney shall—

- (a) in consultation with the County Public Service Board, establish such directorates, divisions, sections, units or such other offices as may be necessary in order to discharge the duties of the office of the County Attorney;
- (b) supervise the formulation of policies and plans of the office; and
- (c) perform any other action necessary in the administrative interests of the office.

(3) The County Attorney may, upon request, appear and advise on any legal matter in any committee of the County Assembly.

(4) In the exercise of the powers and performance of functions of the office, the County Attorney shall exercise fidelity to the law.

Administration of the
office.

7. (1) The administration and the discharge of duties of the office of the County Attorney shall be governed by this Act.

(2) The County Attorney shall discharge the mandate of the office specified in this Act either in person or through a subordinate officer to whom the function is delegated.

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Audience by County
Attorney in matters
of public interest, etc.

8. (1) Despite the provisions of any written law to the contrary or in the absence of any other written law, the County Attorney shall, with leave of the court, have the right of audience in proceedings of any suit or inquiry of an administrative body which the County Attorney considers to be of public interest or involves an injustice on any resident of the county in contravention of the Constitution or involves a minor or involves county property, or a department or agency of the County Government.

(2) In the exercise of the powers of the County Attorney under subsection (1), the County Attorney shall—

- (a) notify any court, tribunal or any other administrative body of the intention to be enjoined to the suit, inquiry or administrative proceedings; and
- (b) satisfy the court, tribunal or any other administrative body of the public interest or county property involved, and comply with any direction of the court, tribunal or any such other administrative body on the nature of pleadings or measures to be taken for purposes of giving effect to the effective discharge of the duties of the office.

(3) Where a suit, inquiry or any other proceedings is pending before a court, tribunal or any other administrative body to which the County Attorney does not have a right of audience, it shall be sufficient for the County Attorney to file a certificate of the intention of the County Attorney to be enjoined in the proceedings.

(4) The court, tribunal or any such administrative body shall, upon receipt of a certificate under subsection (3), enjoin the County Attorney in the proceedings.

Protection from
personal liability.

9. (1) No criminal proceedings or civil suit shall be brought against the County Attorney, or a subordinate officer in the course of lawfully discharging of the functions of the County Attorney under this Act.

(2) No matter or thing done by the County Attorney, or a subordinate officer shall, if the matter or thing is done in good faith for executing the functions, powers or duties of the office of the County Attorney, render the County Attorney, or other subordinate officers personally liable to any action, claim or demand whatsoever.

Private practice prohibited.

10. The County Attorney and County Counsel shall not engage in any other gainful employment.

Resignation.

11. The County Attorney may resign from office in writing, addressed to the Governor.

Removal from office.

12. (1) The Governor may remove the County Attorney from office only for—

- (a) serious violation of the Constitution or any other law;
- (b) gross misconduct, whether in the performance of their functions or otherwise;
- (c) physical or mental incapacity to perform the functions of office;
- (d) incompetence; or
- (e) bankruptcy.

(2) Notwithstanding the provisions of subsection (1), the Governor may, upon election under the Constitution, appoint a person who is qualified as County Attorney in accordance with the provisions of this Act.

Delegation by County Attorney.

13. (1) The County Attorney may, either generally or otherwise as provided by the instrument of delegation, by writing under his hand delegate to any County Counsel all or any of his powers and functions under any written law, except this power of delegation.

(2) A power or function delegated under this section may be exercised or performed by the County Counsel in accordance with the instrument of delegation.

(3) A delegation under this section may be revoked at will and does not prevent the exercise of a power or performance of a function by the County Attorney.

PART III—PERFORMANCE OF FUNCTIONS OF THE COUNTY ATTORNEY

Reserve of matters to the County Attorney.

14. A County Counsel shall not render advice in any of the following matters without the written approval of the County Attorney—

- (a) interpretation of the Constitution;
- (b) any matter that the County Attorney may from time to time designate; and
- (c) any matter which the law reserves to the County Attorney.

Engagement of consultant.

15. (1) A department shall not engage the services of a consultant to render any legal services relating to the functions of the County Attorney without the approval of the County Attorney.

(2) For the purpose of observing standards, maintaining quality or capacity building, the County Attorney may—

- (a) direct a County Counsel to participate in the work of the consultant; and
- (b) prescribe the terms and conditions for a County Counsel who participates in such consultancy.

Reference of matter for opinion of the County Attorney.

16. (1) All Government departments and agencies shall seek the opinion of the County Attorney on any matter raising substantial legal or constitutional issues.

(2) A person shall not make any decision or enter into an agreement that binds the county to undertake certain obligations without reference to the County Attorney.

(3) A person or officer who makes any decisions that has legal implications or enters into an agreement on behalf of the County without any reference to the County Attorney shall take personal responsibility if such decision results in County Government incurring liability.

Departments to notify
the County Attorney.

17. All County Government departments and agencies shall notify the County Attorney of all material litigation within three days upon the service of any pleadings.

PART IV—APPOINTMENT AND TERMS AND CONDITIONS OF SERVICE

County Counsel.

18. (1) The County Attorney shall, in consultation with, and on the recommendation of the County Public Service Board appoint such number of County Counsel as may be necessary for the proper and efficient discharge of the functions of the office.

(2) A person qualifies for appointment as a County Counsel under subsection (1) if such person —

- (a) is an Advocate of the High Court of Kenya of good standing;
- (b) has a current practising certificate; and
- (c) is a fit and proper person with due regard to the discharge of his or her duties under this Act.

(3) The County Attorney shall comply with the values and principles under the Constitution in the appointment of County Counsel.

(4) The County Attorney shall cause to be published in the county Gazette, the names of all persons appointed as County Counsel under subsection (1).

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(5) The County Counsel appointed under subsection (1) shall perform such functions as may be assigned by the County Attorney.

(6) A person shall not act as a County Counsel unless that person has been appointed as such under subsection (1).

(7) For the avoidance of doubt, nothing in this Act shall entitle any officer who is not qualified in law to perform legal services functions in the county public service.

Terms and conditions
of service.

19. The County Counsel appointed under this Act shall serve on such terms as the County Attorney and the County Public Service Board may, on the advice of the Salaries and Remuneration Commission, determine.

Other staff.

20. (1) There shall be such other officers and other members of staff of the office of the County Attorney as the County Attorney considers necessary for the proper and efficient discharge of the functions of the office of the County Attorney.

(2) The County Attorney may procure the services of such other persons as may be reasonably necessary for the purposes of assisting the County Attorney in the performance of the functions of the County Attorney.

(3) The composition of the staff of the office shall reflect the—

- (a) regional and ethnic diversity of the people of Kenya; and
- (b) disability and gender equity.
- (c) take into consideration the provisions of the Constitution.

Secondment.

21. (1) The Office may, upon request, second any County Counsel to any department, agency, organization or institution on such terms and conditions as the Office may, in consultation with the agency to which the person is being seconded, agree upon.

(2) A County Counsel who is seconded under subsection (1) shall be deemed to be an employee of the department, agency, organization or institution, shall enjoy the same benefits and shall be required to comply with such orders and directions of the department, agency, organization or institution in the same manner as an employee who is directly recruited by that department, agency, organization or institution.

PART V—MISCELLANEOUS PROVISIONS

Prohibition of unauthorized disclosure of information.

22. (1) Without prejudice to the provisions of any other written law, an officer or member of staff of the office shall not disclose or use any information gained by the officer or member of staff otherwise than in the course of the official duties of the officer or member of staff or with the authority of the County Attorney.

(2) A person who contravenes subsection (1) commits an offence and shall, on conviction, be liable to a fine of not less than two hundred thousand shillings, or to imprisonment for a term less than two years, or to both.

Depository of laws and agreements.

23. The office of county attorney shall be the depository of all laws and local and international documents and agreements signed for or on behalf of the County Government.

County Public Seal.

24. The County Attorney shall have custody of the public seal of the County Government.

Accessibility.

25. The County Attorney is entitled to have access to relevant records, documents and property pertaining to a civil or any other case concerning the County for the efficient performance of the duties of the County Attorney.

Facilities.

26. The County Government shall provide adequate facilities for the efficient functioning of the office of the County Attorney.

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Report on operations
of the office of the
County Attorney.

27. (1) The County Attorney shall, as soon as practicable after thirtieth June in each year, prepare and furnish to the Governor a report of the operations of the office during the year that ended on thirtieth June.

(2) The report prepared under subsection (1), shall, in respect of the year to which it relates, contain—

- (a) the financial statements of the office;
- (b) a description of the activities of the office;
and
- (c) such other information relating to its functions that the office may consider necessary.

(3) The County Attorney shall cause a copy of the report furnished under subsection (1) to be laid before the County Assembly within fifteen days after the day on which the Governor and the Executive Committee has adopted it.

Regulations.

28. The County Attorney may make regulations prescribing all matters required or permitted to be prescribed, or necessary or convenient to be prescribed or carrying out or giving effect to this Act.
